

## Employment Law Price List

### Employee

❖ Submitting a claim to ACAS on behalf of Claimant	£500.00 + VAT
❖ Employment Tribunal ( <b>unfair dismissal</b> ) claims vary depending on the nature of the case	£5,000.00 + VAT (estimated)
<u>Additional Disbursements:</u> Counsel's fees (inclusive of attendance)	£1,150.00 + VAT per day
❖ Employment Tribunal ( <b>discrimination claim</b> ) claims vary depending on the nature of the case.	£8,000.00 + VAT (estimated)
<u>Additional Disbursements:</u> Counsel's fees (inclusive of attendance)	£1,150.00 + VAT per day
❖ Taking instructions from a client and submitting an ET1	£600.00 - £800.00 + VAT
❖ Consideration of the ET3	£300.00 + VAT
❖ Standard Letters/Emails/Telephone Calls	£20.00 + VAT each
❖ Negotiating with ACAS	£400.00 + VAT
❖ Preparing Schedule of Loss	£350.00 + VAT
❖ Preparing a list of documents and consideration of Claimant's documents (varies depending on number of documents)	£400.00 - £600.00 + VAT
❖ Consideration of List of Documents and Respondents List of Documents	£400.00 - £600.00 + VAT
❖ Preparing Witness Statements (Dependent on length of statement)	£400.00 - £800.00 + VAT
❖ Preparing a List of Issues and Case Management Agenda	£250.00 + VAT per statement
❖ Legal Representation at the Employment Tribunal	Brief Fee - £250.00 - £350.00 + VAT Counsel's Fee - £800.00 + VAT per day
❖ Consideration of Judgment	£250.00 + VAT
❖ Preparation of a Review/Appeal	£300.00 - £1200.00 + VAT

### Additional Costs

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| ❖ Requesting a Medical Report                                | £300.00 + VAT           |
| ❖ Consideration of a Medical Report<br>(dependent on length) | £300.00 + VAT           |
| ❖ Conference with Counsel                                    | £600.00 - £800.00 + VAT |

### **Pre-Hearing Review**

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|---|-----------------------------|
| ❖ List of Documents                       | £200.00 + VAT               |
| ❖ Witness Statement                       | £400.00 + VAT               |
| ❖ Consideration of Respondent's Statement | £200.00 + VAT per statement |

### Other Services

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| ❖ Preparing a Grievance Letter/Without<br>Prejudice Letter and dealing with follow up<br>emails        | £500.00 + VAT           |
| ❖ Assisting with a disciplinary matter   | £250.00 + VAT per hour  |
| ❖ Assisting with a Settlement Agreement<br>(dependent on whether or not negotiations<br>are necessary) | £250.00 - £500.00 + VAT |

### Employer

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|--|------------------------------|
| ❖ Disciplinary Matters – Guiding an Employer<br>through a disciplinary matter                                | £250.00 + VAT per hour       |
| ❖ Grievance Matters – Guiding an Employer<br>through a grievance matter                                      | £250.00 + VAT per hour       |
| ❖ Preparing a Settlement Agreement   | £500.00 + VAT per employee   |
| ❖ Disciplinary Policies  | £700.00 + VAT                |
| ❖ Grievance Policies   | £700.00 + VAT                |
| ❖ Contracts of Employment  | £500.00 + VAT                |
| ❖ Contract of Services   | £500.00 + VAT                |
| ❖ Other Contractual Documents for a Business   | £250.00 + VAT per hour       |
| ❖ Employment Tribunal ( <b>unfair dismissal</b> )<br>claims vary depending on the nature of the<br>case      | £7,000.00 + VAT (estimated)  |
| <u>Additional Disbursements:</u><br>Counsel's fees (inclusive of brief fee)                                  | £1,450.00 + VAT per day      |
| ❖ Employment Tribunal ( <b>discrimination claim</b> )<br>claims vary depending on the nature of the<br>case. | £10,000.00 + VAT (estimated) |
| <u>Additional Disbursements:</u><br>Counsel's fees (inclusive of brief fee)                                  | £1,350.00 + VAT per day      |

❖ Taking instructions and submitting an ET3	£600.00 - £800.00 + VAT
❖ Consideration of an ET1	£400.00 + VAT
❖ Standard Letters/Emails/Telephone Calls	£20.00 + VAT each
❖ Negotiating with ACAS	£600.00 + VAT
❖ Preparing a List of Documents and Consideration of Respondents Documents (dependent on number of documents)	£500.00 - £700.00 + VAT
❖ Consideration of Claimant's List of Documents and Claimant's documents (dependent on number of documents)	£400 .00 - £600.00 + VAT
❖ Preparing Witness Statements (depending on length of statement)	£500.00 - £800.00 + VAT
❖ Preparing a List of Issues and Case Management Agenda	£200.00 + VAT
❖ Preparing a Joint Bundle	£500.00 + VAT
❖ Consideration of Witness Statement from the Claimant	£250.00 + VAT per statement
❖ Legal Representation at the Employment Tribunal	Brief Fee - £350.00 - £450.00 + VAT Counsel's Fee - £1,000.00 + VAT per day
❖ Consideration of Judgment	£400.00 + VAT

#### **Additional Costs**

❖ Requesting a Medical Report	£400.00 + VAT
❖ Consideration of a Medical Report (dependent on length)	£350.00 - £400.00 + VAT
❖ Conference with Counsel	£600.00 - £800.00 + VAT

#### **Pre-Hearing Review**

❖ List of Documents	£300.00 + VAT
❖ Witness Statement	£500.00 + VAT
❖ Consideration of Claimant's Statement	£300.00 + VAT per statement